



# News

**August 2008**

**Issue 3**

## **SIA Approved Contractor**

### Members of staff

Welcome to the August 2008 edition of the All Security newsletter. We mentioned in the last few newsletters that we had earned BSI Accredited Company status and SIA approved contractor status. It is our intension to maintain the standards that enabled us achieve this status so we implore you our staff to support us in this endeavour.

Staff are the first point of contact for most of our customers so it is highly essential that we maintain a level of appearance that reflects the service we provide. Clean uniforms enhanced by the official ALL security tie and Badge and Visible All security identity card supported by the SIA licence card.

Communication with the customer needs to be maintained the report books must be filled in as you carry out your duties and all incidents no matter how small have to be recorded in the book and supported by an incident report sheet that is faxed to the office and left for the customers attention.

It is important from a health and safety view that staff **LOG IN** and **LOG OUT** and carry out all the **CHECK CALLS** during their shift. As a matter of personal safety staff need to maintain these standards, as you are aware **LOGOSOFT** monitors the calls and reports are generated.



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*Marilyn Phillips say's having achieved Approved Contractor status with the SIA we look forward to maintaining the levels and standards.*

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## Company News

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*SIA Standards for  
Screening have changed.*

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We are happy to announce that Martin McRae in our accounts department and his wife Fiona our I.T consultant will be celebrating 25 years of marriage. They have decided to take a safari trip to east Africa Kenya. Lets all wish them well.

We also congratulate Atti Butt and his wife on the recent arrival baby girl to their family.

## News from Human Resources

This is a reminder to all employees of the company's stakeholder pension scheme, full details have previously been sent to all members of staff, if you are interested in pursuing this please get in Touch with office and declare your interest we will try to sort out an Appointment with the financial adviser.

## Trivia

	4				8			
5							1	
					1	6	3	7
4			3			9		
		3	7			8		
6					3			5
7	5							4
			2	9				1

## SUDOKU

Fill the grid so that every column, every row and every 3x3 box contains the digits 1 to 9

Good Luck

*New Brochures are being  
produced*